



Care & Maintenance Instructions

Lecterns

National Public Seating is committed to providing high quality furniture that will last for years.

With proper care and maintenance, your furniture will look its best for many years to come.



Lecterns– General Care & Maintenance Instructions

Our Lecterns are built to last, and with a little help from you, they will stay strong and clean for years to come. Here are some tips:

- Preserve its condition by keeping the relative humidity level in the environment between 30% and 40%.
- Place it away from heat sources such as radiators, heating vents, and wood-burning stoves.
- Shield your furniture from direct sunlight exposure and extreme temperatures to keep the finish pristine.
- Place protective mats or carpets on high-traffic areas to minimize wear.
- Use a damp cloth with mild soap to clean the surfaces.
- Use a soft broom, vacuum cleaner, or microfiber cloth to remove dust and debris after every use.
- Lift and move heavy objects instead of dragging them to prevent scratches or gouges.
- Avoid abrasive cleaners or solvents that can damage finishes or cause discoloration.
- Use dust covers or tarps to shield from dirt and moisture.



Acrylic

Always test a new cleaning product in an inconspicuous area to ensure it is safe to use.

KEEP IT SIMPLE

- Wipe the acrylic lectern regularly with a soft, damp cloth to remove dust and fingerprints. Clean any spills as soon as possible to maintain a clear, polished appearance.

KEY CLEANING SOLUTIONS

- Use a solution of mild dish soap and warm water. Apply it with a soft microfiber cloth to gently clean the surface without scratching or dulling the finish.

DRYING IMPORTANCE

- After cleaning, use a clean, dry microfiber cloth to completely dry the surface. This helps prevent water spots and keeps the acrylic clear and streak-free.

WHAT TO AVOID

- Do not use ammonia-based cleaners, alcohol, or abrasive materials. These can scratch, crack, or cloud the acrylic. Avoid exposing the lectern to extreme heat or direct sunlight for extended periods.

STAIN REMOVAL

- For tougher stains, use a specialized acrylic cleaner or polish. Apply with a soft cloth and follow the product's instructions. Avoid scrubbing or using sharp tools to remove marks.

EXTRA CARE

- Store it with a cover when not in use and avoid placing heavy or sharp objects on its surface. Regular gentle polishing with an acrylic-safe product can help maintain its clarity and shine.



Plywood

Always test a new cleaning product in an inconspicuous area to ensure it is safe to use.

KEEP IT SIMPLE

- Regularly clean the surface with a gentle cleaning solution to prevent the buildup of dirt and grime. Promptly clean up any spills to prevent staining.

KEY CLEANING SOLUTIONS

- Create a solution using a mild dish soap and warm water. With a cloth, wipe in a circular motion or follow the grain of the laminate to avoid streaks.

DRYING IMPORTANCE

- After cleaning, use a dry soft cloth to wipe down the table, removing any remaining moisture. This helps prevent water damage or warping of the plywood.

WHAT TO AVOID

- Avoid using excessive water or soaking the plywood, as it can lead to warping or damage. Also, don't use abrasive cleaners or scrubbers, as they can scratch and damage the wood surface.

STAIN REMOVAL

- For stubborn stains, you can use a soft brush dipped in the soapy water to gently scrub the affected area. Be gentle to avoid scratching the wood.

EXTRA CARE

- Optionally, you can apply a furniture polish or wood conditioner to protect and enhance the appearance of the plywood.



Particleboard

Always test a new cleaning product in an inconspicuous area to ensure it is safe to use.

KEEP IT SIMPLE

- Use a soft cloth or a vacuum cleaner with a brush attachment to remove loose dust and debris from the surface.

KEY CLEANING SOLUTIONS

- Create a solution using a mild dish soap and warm water. With a cloth, gently wipe down the surface of the particleboard. Ensure you clean all areas, including edges and corners.

DRYING IMPORTANCE

- After cleaning, use a dry soft cloth to wipe down the table, removing any remaining moisture. This helps prevent water damage or swelling of the particleboard.

WHAT TO AVOID

- Avoid using excessive water or soaking the particleboard, as it is prone to swelling and warping when exposed to moisture. Also, don't use abrasive cleaners or scrubbers, as they can scratch and damage the material.

STAIN REMOVAL

- For stubborn stains, use a soft brush dipped in the soapy water to gently scrub the affected area. Be gentle to avoid scratching the surface.

EXTRA CARE

- Use coasters, placemats, or tablecloths to protect the material from spills, heat, and scratches.



MDF

Always test a new cleaning product in an inconspicuous area to ensure it is safe to use.

KEEP IT SIMPLE

- Regularly clean the material with a gentle cleaning solution to prevent the buildup of dirt and grime. Promptly clean up any spills to prevent staining.

KEY CLEANING SOLUTIONS

- Create a solution using a mild dish soap and warm water. With a cloth, wipe in a circular motion or follow the grain of the laminate to avoid streaks.

DRYING IMPORTANCE

- After cleaning, use a dry soft cloth to wipe down the table, removing any remaining moisture. This helps prevent water damage or swelling of the MDF.

WHAT TO AVOID

- Avoid using excessive water or soaking the MDF, as it is prone to swelling and warping when exposed to moisture. Also, don't use abrasive cleaners or scrubbers, as they can scratch and damage the surface.

STAIN REMOVAL

- For stubborn stains, you can use a soft brush dipped in the soapy water to gently scrub the affected area.

EXTRA CARE

- Place coasters or mats under hot or wet items to protect the surface of the MDF table.



High Pressure Laminate

Always test a new cleaning product in an inconspicuous area to ensure it is safe to use.

KEEP IT SIMPLE

- Regularly clean the material with a gentle cleaning solution to prevent the buildup of dirt and grime. Promptly clean up any spills to prevent staining.

KEY CLEANING SOLUTIONS

- Create a solution using a mild dish soap and warm water. With a sponge, wipe in a circular motion or follow the grain of the laminate to avoid streaks.

DRYING IMPORTANCE

- After cleaning, use a dry, clean cloth to wipe the material dry thoroughly. Ensure that no water is left standing on the surface to prevent damage.

STAIN REMOVAL

- For tougher stains, you can make a paste using baking soda and water. Apply the paste to the stain, let it sit for a few minutes, and gently rub with a soft cloth. Wipe away any residue with a clean, damp cloth.

WHAT TO AVOID

- Do not use abrasive cleaners, harsh chemicals, or scouring pads.

EXTRA CARE

- If desired, you can use a small amount of furniture polish specifically designed for laminate surfaces to add shine.

PROTECT THE SURFACE

- Avoid placing hot cookware directly on it, and use coasters or placemats to protect against moisture and heat.

AVOID SHARP OBJECTS

- Prevent scratches by avoiding the use of sharp objects directly on the material. Use cutting boards and caution with items that could potentially scratch the surface.